

**Activity Based Budgeting Approaches -- Definitions of Category Four Activities**

X = Core, Y = Institutional Support and Services, Z = Business Enterprises

Category One	Category Two	Category Three	Type	Category Four	This category includes activities that provide or are associated with:
<b>Academic Pre-eminence</b>	Academic Leadership	Academic Planning	Y	Academic Senate	management and operation of the faculty governance process.
			Y	Academic Planning	central campus academic planning, curriculum planning, and faculty employment matters.
		Academic Administration	Y	Departmental Administration	management of instruction and departmental research, such as administration, academic planning, human resources, student advising. (includes only Program Codes 61, 62, 68, 72, & 76)
			Y	Deans' Offices	support for instruction and research, such as administration, academic planning, human resources, student advising. (includes only Program Codes 40, 61, 62, 68, 72, & 76)
	Academic Support	Academic Support	X	Academic Support	support for instruction and research, such as media centers, journals, clinics, etc. (Program Code 43 Academic Support Services & Activities)
	Library	Library	X	Library	central library and its affiliated libraries (Program Code 60).
		Divisional libraries	X	Divisional Libraries	academic department libraries (Program Code 60).
<b>Discovery</b>	Research	Research	X	Research	sponsored research (Program Code 44).
		Research Admin	Y	Research Administration	organized and sponsored research, such as administration, human resources, IT, fundraising (includes only Program Codes 61, 62, 68, 72, & 76).
		Research Museums	X	Research Museums	research in research museums (primarily in Program Code 43, but also includes Program Codes 61, 62, 68, 72, & 76).
<b>Learning</b>	Instruction	Regular Sessions	X	Regular Sessions	instruction during the fall/spring academic year, including teaching, administration, academic advising, curriculum development (Program Code 40 only).
		Summer Sessions	X	Summer Sessions	instruction during the summer session, including teaching, administration, academic advising, curriculum development (Program Code 41 only).
<b>Engagement</b>	Student Experience	Student Life and Services	X	Student Life	transitional support and co-curricular activities that shape the "entire student" as an agent for positive social change, and link students to opportunities that help them feel like connected members of the UC Berkeley Community.
			Z	UHS	health services for students.
			Z	ASUC	student governance, student newspaper, store, social clubs.
			Z	Housing	housing and related services for students.
			Z	SHIP	health insurance for students.
			Z	Recreational Sports	non-extramural sports and exercise opportunities, primarily for students.
			X	Student Musical Activities	musical instruction, performance and performance management instruction for students. Also provides performing artists for athletics and external relations events.

Category One	Category Two	Category Three	Type	Category Four	This category includes activities that provide or are associated with:
		Student Services Administration	Y	Admissions	admitting students.
			Y	Financial Aid	management of financial aid for students.
			Y	Registrar	registration process for students.
			Y	Student Services Administration	student services, such as administration, human resources, IT. (includes only Program Codes 61, 62, 68, 72, & 76)
	Academic Achievement Programs	Academic Achievement	X	Academic Achievement	development and implementation of programs and strategies to improve academic preparation, expand educational opportunities, and ensure access to higher education and to the University of California for low-income and educationally-disadvantaged students.
			X	Student Academic Support	services and programs that enhance and promote student academic success, help students achieve personal and professional goals, and foster a sense of community and place on campus.
	Financial Aid	Financial Aid	X	Financial Aid	expenditures of direct financial aid.
Athletics	Athletics	X	Athletics	extramural sports teams and their administration and support.	
<b>Engagement</b>	Cultural and Educational Services Activities	Cultural and Educational Services Activities	X	LHS	providing science education, information and exhibits to the public, and related research.
			X	BAM/PFA	art and film exhibits to the public and campus community. Also, activities that engage with faculty for course content connected to museum collections/exhibits.
			Z	UNEX	ongoing learning opportunities for the public.
			X	Cal Performances	performances and educational activities connected with performance for the public and the campus community. Also provides/rents facilities for campus units.
<b>Institutional Effectiveness</b>	Capital Projects and Facilities	Operation and Maintenance of Plant and Building Services	Y	Operation & Maintenance of Plant and Building Services	maintenance and deferred maintenance of buildings, grounds, utility systems operations, and activities to purchase electricity and gas. Also, that engage in activities related to the operation and maintenance of plant, such as administration, accounting, computing.
			Y	Capital planning, management, & administration	management and planning of campus building projects, or capital planning and management, such as administration, accounting, and computing.
	Administration	Human Resources	Y	Human Resources	services for employment, job classification, benefits, etc. and the management of those services.
			Y	Budget and resource planning	budget, data, financial cost, and space planning services to the campus.
			Y	General administration - accounting and financial services	campus controller and audit services.
			Y	Payroll	salary payments to employees
			Y	Disbursements	payments to vendors and external constituents
			Y	Accounting	central accounting services to campus units and interfaces with UCOP and outside auditors.
			Y	Business Services	services such as printing, mail, real estate services.

Category One	Category Two	Category Three	Type	Category Four	This category includes activities that provide or are associated with:
			Z	Parking	parking operations, planning for additional parking.
			Y	Transportation	campus shuttle buses, charter buses, and arrangements with transportation authorities.
		Safety and Security	Y	Security	policing to the central campus and campus related facilities within a short distance of campus.
			Y	EH&S	centralized environment, health, and safety services.
		General Admin	Y	Chancellor's Office	executive leadership of the campus.
			Y	EVCP Office	executive leadership of academic enterprise of the campus.
			Y	VC Administration	leadership for administrative services of the campus and acts as advisor to executive leadership.
	External Relations	Alumni Affairs	Y	Alumni Affairs	interactions with alumni to develop positive relationships.
		Development	Y	Development	gifts for the campus through fund raising.
		Public Affairs	Y	Public Affairs	interactions with the media and other organizations to promote public relations.
		General	Y	General External Relations	administration and support to alumni, media and public relations and to fundraising activities.
	IT	Campus IT Leadership	Y	Campus IT Leadership	strategic oversight of campus wide information technology.
		Central IT Services and Infrastructure	Y	Academic and Research Computing	discipline-specific applications development, programming, and support not related to instruction.
			Y	Administrative/Student Enterprise Systems	campus or large-scale applications for student and administrative purposes, e.g., student registration, accounting.
			Y	Client Support	campus customer support on behalf of the central IT service organization, e.g., primary customer contact, assistance, and service management.
			Y	Infrastructure Services	campus or large-scale IT Services which provide support for computing and communications activities, e.g., network, voice, data center, data warehouse, collaboration tools, security.
			Y	Instructional Tech/Multimedia Services/Student Computing	campus support for teaching and learning through classroom technology services, learning management systems, faculty technology consulting, AV event support, AV installation design, web casting, videoconferencing, and broadcast services.
			Y	IT Administration	management and leadership of central IT service organization.
		Departmental IT	Y	Departmental IT	computing and communications activities performed in and for departments, schools, and colleges.

- 1) Categories 3 and 4 are natural breakouts that sometimes coincide. Breakout may be an activity or a unit that reflects an activity.
- 2) X, Y, and Z assignments apply to Category 4
- 3) If a Category 3 activity does not break down further, the same activities are repeated in Category 4.